

APPENDIX B – TENDER TIMETABLE

	Date
SCB	10/08/2023
Cabinet	07/09/2023
1 ST Leasehold consultation (30 days with Leaseholders)	01/09/2023 to 30/09/2023
Publish Contract Notice on Find a tender service & Contracts Finder	30/10/2023 to 31/10/2023
Tender to market (uploaded to portal)	01/11/2023
Last date for submission of questions (All responses to questions raised back to Insurers by 15/11/2023)	24/11/2023
Tenders back	15/12/2023
Evaluate Tenders	18/12/2023 to 26/1/2024
Contract Award report	05/02/2024 – 08/02/2024
2 nd Leasehold consultation period	29/01/2024 – 29/02/2024
Contract Award report sign-off	12/02/2024
Award decision letters issued	20/2/2024
Award Contract	1/3/2024
Cover Incepted	1/4/2024
Issue contract award notice by	1/3/2024 onwards