

APPENDIX A – PROPOSED EVALUATION/AWARD CRITERIA

The insurance portfolio will be split into 6 distinct lots, appropriate and bespoke award criteria will be agreed and designed to ensure that suppliers demonstrate within their bids how they will deliver the required level of cover and service. Percentage weightings will vary across the lots – reflecting the specific attributes of each lot.

Lot Number 1 – Property Evaluation Criteria

Criteria	Weighting
Price for Insurance cover	45%
Assessment of Policy Cover	25%
Claims Service	5%
Added Value, Innovation and Social Value	25%

Lot Number 2 – Combined Liability incl. Employers’ Liability, Public/Products Liability, Professional Indemnity, Officials’ Indemnity and Fidelity Guarantee (Crime) Evaluation Criteria

Criteria	Weighting
Price for Insurance cover	45%
Assessment of Policy Cover	30%
Claims Service	15%
Added Value, Innovation and Social Value	10%

Lot Number 3 – Motor Fleet Evaluation Criteria

Criteria	Weighting
Price for Insurance cover	55%
Assessment of Policy Cover	20%
Claims Service	5%
Added Value, Innovation and Social Value	20%

Lot Number 4 – Engineering Evaluation Criteria

Criteria	Weighting
Price for Insurance cover and Inspection Services	55%
Assessment of Policy Cover	5%
Engineering Service Delivery	25%
Added Value, Innovation and Social Value	15%

Lot Number 5 – Group Personal Accident, Travel and School Journeys (Offsite Activities) Evaluation Criteria

Criteria	Weighting
Price for Insurance cover	55%
Assessment of Policy Cover	20%
Claims Service	10%
Added Value, Innovation and Social Value	15%

Lot Number 6 – Terrorism Evaluation Criteria

Criteria	Weighting
Price for Insurance cover	55%
Assessment of Policy Cover	20%
Claims Service	5%
Added Value, Innovation and Social Value	20%