

**Appendix B Forward Work Programme 2024-25**

**Last Updated: Tuesday, 10 December 2024**

**Updates / for information reports  
(Arising from action tracker and following up of CISC recommendations to Cabinet)**

<b>Topic</b>	<b>Type of report</b>	<b>Timing</b>	<b>Responsible Director</b>
<b>APRIL 13 RECOMMENDATIONS (Exceptional Meeting)</b>	<b>Agenda Item: Update on implementation</b>	<b>September  Along with Agenda Item on 5<sup>th</sup>/6th Report</b>	<b>Will Tuckley  Sonia Khan</b>
<b>IT</b>	<b>For Information arising from Previous Agenda Item</b>	<b>feb</b>	<b>Stephen Menzies</b>
<b>PROCUREMENT</b>	<b>For Information Action from previous Agenda</b>	<b>Feb</b>	<b>Claire Portsmouth</b>
<b>EQUALITIES RECOMMENDATIONS arising from previous Agenda Item</b>	<b>For Information</b>	<b>January 2025 ref peer review</b>	<b>Sarah Wilson  Bal Toor</b>
<b>ENGAGEMENT TASK GP RECOMMENDATIONS</b>	<b>Update on implementation  For Information</b>	<b>January 2025: scrutiny item on resident comms and engagement and change management wrt TOM</b>	<b>Will Tuckley  Sonia Khan</b>
<b>TRANSFORMATION BOARD</b>	<b>For Information</b>	<b>New process being agreed to be reviewed TBC – possible item in jan</b>	<b>Will Tuckley  Sonia Khan</b>
<b>ASC TASK GP RECOMMENDATIONS</b>	<b>Agenda Item Update on implementation</b>	<b>? wait until after CQC assessment</b>	<b>David Coleman Groom</b>

**Wed 12 June. 2024: Scrutiny workshop prior to 25 June**

Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
Best Value	Productivity planning	Scrutiny of SBC prior to Cabinet		DH/WT

**June 2024: Training for Members**

Date	Topic / Issue	Delivered by	Where and time	Notes
Wed 19 June	Questioning skills and Framing Recommendations	Alex	Mercury 3, 6:00 – 7:00	

## 23 July: CISC Members WORKSHOP

Date	Topic / Issue	Purpose		Responsibility
Tues 23 July 1 2024	Making Good Recommendations	Maximise impact of scrutiny	CISC members	AP & MTE

## 30 July. 2024

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Corporate priorities, balance budget, Health inequalities	<b>Licencing of Private rented accommodation</b>	Review of the operation and delivery of the council's private rented licencing scheme	Pre-decision	Tessa Lindfield Rhian Richards
5.	Corporate priorities, balance budget, Health inequalities	Launch Budget Task and Finish Panel	Scrutiny of Budget management and Budget planning/MTFS 2025-6	Pre-decision	Annabel Scholes
6	Governance	<b>CISC Forward Plan</b>	To approve the forward plan for 2024-25		MTE/AP/SG Chair
7.	Governance	<b>Election of members to pool of chairs</b>	To establish a pool of chairs for T&F groups		MTE

## 1 August 2024: Briefing for Members (All Members)

Date	Topic / Issue	Purpose		Responsibility
Thurs 1 Aug 2024	Policing Plans for 24-25	This will serve as the backdrop to scrutiny item in October	All members invited	Helen Kenny MTE

## SEPTEMBER 2024: Briefing & Training for Scrutiny Members

Date	Topic / Issue	Delivered by	Where and time	Notes
Wed 4 September	<b>Data: From corporate to Countrywide</b> Demographic, social, economic and environmental data, slough performance data: Analysis, interpretation and benchmarks	Michael Edley & Aman Gill	Mercury 3, 18:30	Learning outcomes being developed
Wed 11 September	A TOM for Slough	Sonia Khan & Andrew Merrit-Morling	Council Chamber 6:30 – 8:00	All members

Wed 18 September	Questioning skills	Alex P	Mercury 3, 6:00 – 6:30	
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### 24 September 2024

	Priority Area, Reference /Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	DfES Commissioner's and OfSTED reports	<b>Children's Services and SEND</b>	To explore issues raised and/or cabinet response	Calling to account SCF and Cabinet	Sue Butcher
4	Recovery and Transformation	<b>Scrutiny of Council's TOM</b>	To receive a report about the proposed Target Operating Model	Pre decision scrutiny Critical friend recommendations to Cabinet.	Will Tuckley Sonia Khan

## October TBC 2024: BRIEFING FOR MEMBERS

DATE	Topic / Issue	Delivered by	Notes
TBC	Public Health	Tessa Lindfield	As precursor to Dec item on Waterway Pollution

### 29 October 2024

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	SBC Responsibility
3		<b>SCF Business plan 2025</b>	Review the Annual Report and Annual Review process to inform whether the updated Business and Improvement Plan should be recommended to Cabinet for approval.	Calling to account	Sue Butcher Sarah Wright Chair of SCF
4		<b>PPC and Chief Constable</b>	<i>Scrutiny of policing in slough</i>	Calling to account	Tessa Lindfield Cllr Shah
5	Transformation	Commissioner's 5th report		Calling to account	Will Tuckley Sonia Khan

## November TBC 2024: BRIEFING FOR MEMBERS

DATE	Topic / Issue	Delivered by	Notes
TBC	Overview of environmental protection, roles and responsibilities	Matthew Hooper (email sent)	To provide backdrop to December item on waterway pollution

### 26 November 2024

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Budget Management	Report from Budget T&F Panel to CISC	To raise issues arising from ongoing scrutiny of savings and overspend	Transformation, Improvement,	Annabel Scholes EDs
4	Budget planning 2025-26	Report from Budget T&F Panel to CISC	To inform CISC on key issues in relation to MTFS	Transformation	Annabel Scholes
5	Possible Petition	Parking?			
6		Changes to Council tax reduction scheme			Andy Jeffs

## Dec 2024 Training for Members

Date	Topic / Issue	Delivered by	Where and time	Notes
<b>17 December 2024</b>				
Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3				
4	Corporate plan: key to enabling communities	Community Asset Strategy	To make recommendations to cabinet about outcomes and approach to SBC assets earmarked for community use	Pre-decision Pat Hayes Mark Halligan
	Report from Task Group 3	Engagement with families, children and faith	Approve recommendations	Task Group Sue Butcher Ben Short Cllr Bedi

## January TBC 2025: BRIEFING FOR MEMBERS

DATE	Topic / Issue	Delivered by	Notes
TBC	Role and responsibilities of a Highways Authority	Savio De Cruz	This is ready to go by savio

## 28 January 2025

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
3	Report from Task and finish on children's engagement				
4	Approve Scope and Launch T&F Group	<b>NEETS</b>	To understand failings and identify improvement solutions	Task and finish to make recommendations for improvement	Sue Butcher Cherie Sears
5	Transformation programme	Resident communications, engagement strategy and Change Management wrt the TOM	As actioned at September mting	Pre-decision	Sonia Kahn

February 2025: Training for Members				
Date	Topic / Issue	Delivered by	Where and time	Notes
TBC	TBC			

TBC Informal scrutiny day event				
	Informal scrutiny of Children's services to inform future focused scrutiny reports and task groups			

25 February 2025					
	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
1	Community Safety	SSP	To assess progress since CISC report in April 24	Call to account	Tessa Lindfield
2	Community asset strategy		To pre-decision scrutiny a strategy on the community use of SBC assets.	Pre-decision	Peter Hopkins Pat Hayes
3	Public Health, leisure, environment	Pollution of waterways	Scrutiny of primarily Thames water and EA	Call to account	Thames Water, Environment Agency Pay Hayes Jason Newman

## March 2025 Training for Members

Date	Topic / Issue	Delivered by	Where and time	Notes

### 25 March 2025

	Priority Area, Reference / Directions	Topic / Issue	Purpose	Type of Scrutiny	Responsibility
	<b>NEETS</b>	<b>Report from Task and Finish Group</b>			Sue Butcher Cherie Sears

**29 April 2025**

	<b>Priority Area, Reference / Directions</b>	<b>Topic / Issue</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
3	<b>Governance and scrutiny</b>	<b>Annual Scrutiny Report</b>			
4	<b>Budget Scrutiny</b>	<b>Final Report of the Budget Task and Finish Panel</b>			Annabel Scholes Chris Holme

**MAY 2025: Provisional dates in calendar**

	<b>Priority Area, Reference / Directions</b>	<b>Topic / Issue</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
	No Committee but 2-3 workshops to identify topics for scrutiny and build these into CISC meeting Agendas as either agenda items or Task and Finish groups	<b>See Appendix A for Agenda Item Carry forwards from 2023/24 and Appendix B for Task group carry forwards from 2024/25</b>			Sukdave Ghuman Michael Edley

**June 25 2025**

	<b>Priority Area, Reference / Directions</b>	<b>Topic / Issue</b>	<b>Purpose</b>	<b>Type of Scrutiny</b>	<b>Responsibility</b>
	Direction relating to Scrutiny		Agree the draft forward Plan for 2025/26 following		MTE AND CHAIR