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Action Number Cisca	DETAIL	Lead Member/ Officer	Delegated to	Deadline	Actioned Y/N	Date Completed	Detail of action taken	Date of CISC	Related Item No	Notes	
1	0.1	In relation to Improvement and recovery the Director undertook to provide the most up to date information on delivery of actions to Members after the meeting.	Adele Taylor					27/06/2023	5		
2	0.2	Noted that Members could request the inclusion of KPIs in the scrutiny work programme at appropriate times during the procurement and commissioning cycle, and officers would be available to help Members shape their key lines of enquiry	AT	Future relevant scrutiny items				27/06/2023			
3	0.3	AT asked Members to provide feedback about how future such scrutiny reports could be better structured.	AT	All committee members	20-Oct-23			27/06/2023			
4	0.4	The Lead Member for improvement and Recovery undertook to investigate concerns about Nova House and request that an update report be provided to a future meeting of the Committee	Cllr Smith AT								
5	1	Revised information going forward that reconciles the RAG status of the Directions with Outcomes and the workstreams to deliver them with actions, outputs and milestones that will indicate progress	Cllr D Smith Sarah Hayward (SH)		28 November 2023			26/09/2023	3		
6	2	That in future quarterly reports, the commentary includes a summary of the direction of travel and momentum for the Directions.	Cllr D Smith SH	Dean Tyler	28 November 2023			26/09/2023	3		
7	3	More information to be provided to understand the reasons and plans for the carry forward monies related to drug and alcohol Table 7 in item 4 alongside budgeted activity in Appendix 1 item 5	Cllr Chahal Adele Taylor (AT)	Neil Haddock	23 rd October 2023	Y	25/10/2023	The carry forward relates to the Public Health funding allocation in respect of the Drug and Alcohol Team programme for 2022/23 of £38k with the programme underspending by £14k. The underspend was due to slippage in the delivery of the programme mainly relating to a small number of rehab and detox placements not going ahead as originally planned. The carried forward budget of £14k will be added to this year's budget with commitments to match resulting in no impact on the current forecast variance in 2023/24.	26/09/2023	4&5	This was requested to assist members to 'follow the money' and to inform their understanding of budgeting for scrutiny of 24/25 budget. Circulate to members via scrutiny officer
8	5	Scrutiny members have offered their support to Adele Taylor and finance officers to trial budget dashboarding	AT		TBA by officer			26/09/2023	4&5	Possibly link it to budget setting cycle for 24-25 budget.	
9	6	Scrutiny officer to develop and propose process to suggest new potential agenda items for forward plan	Stephen Brown	Michael Edley (MTE)	28 November 2023	Y		26/09/2023	6	Members need a process that they can have confidence in and manages stakeholders expectations. Proposal to be circulated in advance prior to formal adoption on 28th Nov.	
10	7	Request for more detail on the projects in Phases 2 and 3	Simon Sharkey- Woods SSW		28-Nov-23			24/10/2023	3		
11	8	Further information regarding the Ark data centre suppliers	SSW		28-Nov-23			24/10/2023	3		
12	9	Residents' access to the council through new IT and its availability to particular communities to be referred to the Task Group on Public engagement	SH & MTE		28-Nov-23	Y		24/10/2023	3		
13	10	Refresh of IT Strategy in January to be brought to Committee	SSW		May onwards 2024			24/10/2023	3		
14	11	Share information of resident interaction with WEBSITE forms etc	SSW		28-Nov-23			24/10/2023	3		

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17	12	Progress report on ICT digitisation and modernisation to come to CISC in 6 months	SH		May onwards 2024				24/10/2023	3		
18	13	Propose progress report on PSED to fall a few months after T&F report on engagement and to include self assessment against EDI framework	SH		Jun-24				24/10/2023	4		
19	14	Information on how the council will actively draw upon the diversity of SBC workforce to moderate and inform service development and improvement	SH		Jun-24				24/10/2023	4		
20	15	Request that, in future procurement updates, where new procurements are reported, there is clarification that this relates to new contracts not existing contracts reported in the over £500 spend reports	Clare Priest (CP)		June 2024 onwards				24/10/2023	5		
21	16	Clir Ifakhar to pass on details of the procurement issues and possibilities of in-cab IT	AT		Jan-24				24/10/2023	5		
22	17	Clir Stedmond to pass on details regarding outstanding issues with a number of housing repairs for residents in his ward	CP		Jan-24				24/10/2023	5		
23	18	Clir Hulme to pass on information to MTE gleaned from pilot CQA authorities to include in Task group report	MTE		November 28 2023	Y			24/10/2023	5		
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