

## **AUDIT AND RISK ASSURANCE COMMITTEE**

### **INDEPENDENT MEMBER**

#### **ROLE DESCRIPTION**

##### **Aims of Role**

To attend and participate in meetings of the council's Audit and Risk Assurance Committee (without voting rights).

To assist Members of the Committee in providing independent assurance on the adequacy of the council's risk management framework and associated control environment, independent scrutiny of the Council's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and overseeing the council's financial reporting process.

##### **Skills Required**

To have recent and relevant financial experience.

A broad understanding of the risk, control and corporate governance issues facing local authorities.

High ethical standards.

Good communication skills.

Ability to participate in public meetings.

Ability to analyse complex information, to question, probe and seek clarification, and come to an independent and unbiased view.

Ability to represent the council to other bodies and organisations.

Appropriate training will be made available.

## **Time Commitment**

Approximately 4-6 evening meetings per year lasting about two hours plus preparation time and occasional training sessions.

## **Remuneration**

The successful candidate will receive £50.00 per meeting attended, and travelling and subsistence allowances are payable at the appropriate rate.

## **Special Conditions**

You cannot apply, if you have been a Member or employee of the council at any time during the last 5 years.

You cannot apply, if you are a relative or close friend of a Member or employee of the council.

The successful applicant will be required to:

- sign an undertaking to comply with the council's Code of Conduct for Members;
- disclose active membership of any political party at local, regional or national level;
- disclose the existence of any contract with the council;
- disclose whether he/she is a party to any outstanding complaint or grievance against the council.

Canvassing will disqualify your application.