

Scrutiny Board Work Programme 2024/25

Budget and Corporate Scrutiny Management Board

Chair: Councillor Ellen Fenton

Democratic Services: Alex Goddard

Standing Items:-

- Tracking and Monitoring of Recommendations to the Executive
- Work Programme (including Cabinet Forward Plan)

Meeting Date	Item	Presented by
31 July 2024	Performance Management Framework – 2023/24 Quarter 4 and Annual Monitoring	Kayleigh Walker/Sarah Sprung
	2023/24 Outturn Report	Alex Thompson/Claire Spencer
	Budget and Corporate Scrutiny Management Board Work Programme 2024/2025	Suky Suthi-Nagra
12 September 2024	West Midlands Combined Authority Corporate Update	WMCA Officers
	Budget Monitoring – Quarter 1	Alex Thompson/Claire Spencer
	Scrutiny Annual Report	Suky Suthi-Nagra/Alex Goddard
3 October 2024	Performance Management Framework – Quarter 1	Kayleigh Walker/Sarah Sprung
	Customer Feedback Annual Report 2023/24	James McLaughlin

6 November 2024	West Midlands Annual Scrutiny Report 2023/24	WMCA Officers
18 December 2024 (Meeting cancelled)	Budget Monitoring – Quarter 2	Alex Thompson/Claire Spencer
	Analysis of Vacancy Rates and Staff Absence Data 2019 to present	Victoria Lee/Nicki Gobran
21 January 2025 (to reconvene on 23 January 2025)	Budget 2024/25	Alex Thompson/Claire Spencer Other Directors to be confirmed
29 January 2025	Performance Management Framework – Quarter 2	Kayleigh Walker
	Citizenspace	Kayleigh Walker
	Budget Monitoring – Quarter 2	Alex Thompson/Claire Spencer
	Analysis of Vacancy Rates and Staff Absence Data 2019 to present	Victoria Lee/Nicki Gobran
20 March 2025	West Midlands Combined Authority work in Local Authority Area	WMCA Officers
	Budget Monitoring – Quarter 3	Alex Thompson/Claire Spencer
	Oracle Fusion – Lessons Learned and Continual Optimisation (date to be confirmed)	Alex Thompson (moved from tentative date of 19/12)
24 April 2025	Performance Management Framework – Quarter 3	Kayleigh Walker

In-depth Scrutiny Review
Asset Management and Disposal – entire process, but with a focus on the process pre-declaring a site surplus to Council requirements Potential second review: Voluntary Sector Support and Grant Funding
Spotlight Sessions (dates to be confirmed)
Debt – local taxation debt, housing debt and sundry debt Children’s External Educational and Care Placements Special Educational Needs and Disabilities Transport Decision-making compliance and scrutiny protocol refresh Sickness Absence (including long-term sickness and its causes)
Agenda Items – date to be confirmed
Effectiveness of Procurement Controls – post-October Digital Strategy – Q3/Q4 Customer Experience – follow up to Scrutiny Review Child Friendly Sandwell (one or two reports in 2024/25 – officers to advise suitable scheduling) Resident Survey and Budget Consultation Results

Ward Boundary Changes – once complete
Polling Districts Changes – once complete

Petitions Scheme refresh (oversight by Governance & Constitution Review Committee)

Levelling Up Partnership Update

Housing Transformation

Sandwell's Equality, Diversity and Inclusion Programme – lessons learned

Work Experience Placements

CitizenSpace and Promotion of Public Consultation

Briefings and Briefing Notes

Oracle Progress Updates (regular)

Senior Management Phase 2 Restructure