

Title of Report	Calendar of Council Meetings 2026/27
For Consideration By	Council
Meeting Date	28 May 2026
Classification	Open
<u>Ward(s) Affected</u>	All
<u>Director</u>	Louise Humphreys, Monitoring Officer and Director of Legal, Democratic & Electoral Services

1. **Summary**

- 1.1. This report seeks Full Council's approval of the calendar of meetings for the 2026/2027 municipal year.

2. **Recommendations**

- 2.1. **That the proposed calendar of meetings for the 2026/27 Municipal Year as set out in Appendix 1 be approved.**
- 2.2. **That the Director of Legal, Democratic and Electoral Services be authorised to make any changes to the calendar as may prove necessary from time to time.**

3. **Background**

- 3.1. Rule 4.5 of Article 4 of the Council's Constitution provides that the frequency of meetings of Full Council, committees, sub-committees and the executive shall be approved by Full Council at its Annual Meeting.
- 3.2. A draft calendar of meetings was provided to Full Council for noting on 3 March 2026. The purpose of circulating a draft calendar is to ensure that Elected Members and members of the public have early notification of the proposed meeting schedule for the 2026/27 Municipal Year, albeit with the caveat that this is subject to change until the calendar is finalised at the Annual Meeting.
- 3.3. The delegation referred to in recommendation 2.2 above will enable the Director of Legal, Democratic & Electoral Services to make any necessary changes to the calendar that may prove necessary during this municipal year to give effect to, for example, any changes to the scheduling of executive meetings.

4. **Changes to the Calendar**

4.1 There may be occasions where changes are required to be made to the calendar to enable the business of the Council's committees and sub-committees to be transacted. This is particularly pertinent with regard to Licensing Sub-Committees. The number of Licensing hearings convened is dependent on the number of applications received and any objections raised. The schedule of hearings is reviewed on a regular basis. This report requests authorisation for the Director of Legal, Democratic and Electoral Services to make any necessary changes to the calendar.

5. **Comments on behalf of the Group Director of Finance and Corporate Resources.**

5.1. The cost of administering meetings of the Council is managed within allocated budgets.

6. **Comments on behalf of Director of Legal, Democratic and Electoral Services**

6.1. Other than as set out in the report, there are no legal implications arising.

6.2. Article 4 of Part 2 of the Constitution provides that "the frequency of the meetings of Full Council will be determined annually at Annual Meeting" and this has long been interpreted as including any formal meeting of the Council. Thus the calendar of meetings is presented to the Annual Meeting for approval, subject to the delegation granted as regards amendments, in accordance with the Constitution.

Appendices

[Appendix 1 - Calendar of Meetings 2026/27](#)

Background documents

None

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**Comments for the Director
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