

GM Waste and Recycling Committee Terms of Reference

Portfolio	GM Waste and Recycling Committee Green City Region / Waste Portfolio
Function/Purpose	<ol style="list-style-type: none"> 1. To consider issues relating to the establishment and implementation of waste disposal strategies and policies of the GMCA. 2. To oversee issues relating to the efficient and effective management of waste disposal operations including contracts and the behavioural change programme.
Delegations	<p>The GMCA's Waste and Recycling Committee has the following role and functions.</p> <ol style="list-style-type: none"> 1. The Committee is authorised by the GMCA to discharge any waste disposal functions, except for: <ol style="list-style-type: none"> a) setting the waste levy; b) setting the waste capital programme including determining sources of funding;

	<ul style="list-style-type: none"> c) approval of additional capital schemes which exceed £0.5m or are to be funded other than through the approved revenue budget (i.e. capital receipts or borrowing); d) approving the Waste and Resources Strategy; e) approving the basis of the Levy Allocation Methodology Agreement; and f) approving the award of contracts where the value of the contract exceeds £10m.
	2. To be consulted by the GMCA prior to the setting of the GMCA's general budget proposals insofar as it relates to the funding of the waste disposal functions.
	3. To receive quarterly financial monitoring reports relating to waste disposal during the year.
	4. 'Waste disposal functions' are those conferred on the GMCA as a 'Waste Disposal Authority' by, or by virtue of any enactment.
	5. The Chair will present matters to be considered by the GMCA on all items covered by the Committee's remit.

Accountability	<p>The Waste & Recycling Committee is a committee created by the GMCA.</p> <p>Minutes of meetings are submitted to the GMCA.</p>
Statutory/Decision Making/Informal	Statutory
Membership	<p>The Waste and Recycling Committee will be appointed by the GMCA on an annual basis at its AGM.</p> <p>The Committee will comprise of 15 members appointed by the GMCA from the elected members of the Constituent Councils except Wigan¹.</p> <p>The GMCA will also appoint up to 15 substitute members who may be invited, in accordance with rules on political balance below, to attend as full members of the Waste and Recycling Committee when apologies have been received. Substitute members will be appointed from the nominations received from Constituent Councils, except Wigan.</p>

¹ Where possible the Constituent Councils are asked to nominate executive members or portfolio holders with responsibility for environment/waste.

	In appointing elected members to the Waste Committee, the GMCA must ensure that the members of the committee taken as a whole reflects so far as reasonably practicable the balance of political parties for the time being prevailing among members of the Constituent Councils (except Wigan) when taken together, in accordance with Rule 15.3 of the GMCA Procedure Rules set out in Section A of Part 5 of the GMCA Constitution.
Appointment of Chair and Vice Chair	The GMCA shall appoint the Chair of the Committee. The GMCA may appoint a Vice-Chair of the Committee. If a Vice-Chair is appointed, in the absence of the appointed Chair, the appointed Vice-Chair will Chair the meeting. If no Vice-Chair is appointed, in the absence of the appointed Chair, the Committee will be chaired as determined by the Committee. ²
Quoracy	8 Members
Voting	<ul style="list-style-type: none"> • Each member shall have one vote. • No member is to have a casting vote
Meeting arrangements	<ul style="list-style-type: none"> • Meets on a quarterly basis

² Such appointments are usually made on the recommendation of the Committee. At its AGM the Waste and Recycling Committee will therefore nominate a Chair and Vice Chair that it wishes to recommend for appointment to the next meeting of the GMCA.

	<ul style="list-style-type: none">• Meets in person in a central Manchester location• Hybrid arrangements not offered
Lead contact	David Taylor, GMCA Executive Director for Waste
Date TOR were approved	July 2024