

Record of guidance and advice on standards and conduct issued to councillors

1. Constitutional Guidance

Document	Last reviewed by Standards Committee	Last updated	Last date of issue to Members (if not same as date last updated)
Members' Code of Conduct	31 st January 2022	7 th March 2022 (Council) Into force 9 th May 2022	13 th May 2026
Dealing with Misconduct Complaints against Members	31 st January 2022	31 st January 2022 Into force 9 th May 2022	13 th May 2026
Members' Gifts and Hospitality Protocol	31 st January 2022	31 st January 2022 Into force 9 th May 2022	13 th May 2026
Member/Officer Protocol	26 th June 2023	17 July 2023	13 th May 2026
Use of Information Technology – Guidance on the Members' Code of Conduct	31 st January 2022	31 st January 2022 Into force 9 th May 2022	13 th May 2026
Social Media Guidelines for Councillors	31 st January 2022	31 st January 2022 Into force 9 th May 2022	13 th May 2026

2. Other Guidance

Area of guidance	Scope of guidance	Issued via	Date issued
Post-election standards briefing	All Members were given a presentation by the Borough Solicitor giving an overview of standards matters including, but not limited to: the Code of Conduct, interests, bias and predetermination, gifts and hospitality, social media, data protection and the Member/Officer Protocol.	Presentation (then circulated digitally)	13 th May 2026 (emailed 26 th May 2026)
Register of interests	All Members were issued with the register of interests pack post-election, which contained information and guidance on registration	Hard copy	8 th May 2026

	of interests, dispensations, sensitive interests, and gifts and hospitality.		
Related Party Transactions	Information regarding the Council's obligations to declare related party transactions and the need to provide positive confirmation of the accuracy of registers at 31 March 2026.	Email	1 st April 2026
Gifts and hospitality	Reminder to register any gifts and hospitality over the holiday period.	Email	11 th December 2025
Register of Interests	Reminder to councillors and co-opted Members to register any statutory disclosable pecuniary interests and compulsory registerable non-pecuniary interests, as well as gifts and hospitality.	Email	2 nd September 2025
Communicating during Planning Committee meetings	Arising from the findings of a Standards Committee at another Council, it was advised that emailing and messaging during a Planning Committee meeting could suggest that a Member has been influenced during decision-making.	Email	6 th June 2025
Gifts and Hospitality	Reminder to register any gifts and hospitality for the 2024-25 year by 11 th June 2025.	Email	4 th June 2025
Related Party Transactions	Information regarding the Council's obligations to declare related party transactions and the need to update registers of interest in light of this.	Email	4 th March 2025
Register of Interests	Revised Register of Interests form and guidance was circulated to Members and co-opted Members.	Email	29 th October 2024
Register of Interests	Reminder to councillors and co-opted Members to register any statutory disclosable pecuniary interests and compulsory registerable non-pecuniary interests, as well as gifts and hospitality.	Email	3 rd September 2024
Gifts and Hospitality	Reminder to register any gifts and hospitality for the 2023-24 year by 12 th June 2024.	Email	3 rd June 2024
Sensitive Interests	Reminder of the sensitive interests provision in the Localism Act 2011.	Email	18 th March 2024

Related Party Transactions	Information regarding the Council's obligations to declare related party transactions and the need to update registers of interest in light of this.	Email	12 th March 2024
Register of Interests	Reminder to councillors and co-opted Members to register any statutory disclosable pecuniary interests and compulsory registerable non-pecuniary interests, as well as gifts and hospitality.	Email	5 th September 2023
Member/Officer Protocol	Circulation of the finalised Member/Officer Protocol to Members and senior officers following minor revisions by Standards Committee approved by Council.	Email	19 th July 2023
Gifts and Hospitality	Reminder to register any gifts and hospitality for the 2022-23 year by 14 th June 2023.	Email	6 th June 2023
Related Party Transactions	Information regarding the Council's obligations to declare related party transactions and the need to update registers of interest in light of this.	Email	1 st March 2023
Use of personal emails	Advice on the use of personal email accounts by councillors circulated.	Email	20 th February 2023
Register of Interests	A quick reference guide to interests circulated.	Email	21 st September 2022
Register of Interests	Reminder to councillors and co-opted Members to register any pecuniary interests, as well as gifts and hospitality.	Email	2 nd September 2022
Register of Interests	Information on the implications of the interest category: 'Any licence (alone or jointly with others) to occupy land in the Borough of Camden for a month or longer', as requested at the meeting of Standards Committee on 29 th June 2022.	Email	12 th July 2022
Gifts and Hospitality	Reminder for returning Members to register any gifts and hospitality for the 2021-22 year by 24 th June 2021.	Email	15 th June 2022
Post-election standards briefing	All Members were given a presentation by the Borough Solicitor giving an overview of standards matters including, but not limited to: the Code of Conduct, interests, bias and predetermination, gifts and hospitality, social media, data protection and the Member/Officer Protocol.	Presentation (then circulated digitally)	11 th May 2022

Register of Interests (Co-opted Members)	All Co-opted Members were issued with the new Code of Conduct and Gifts & Hospitality Protocol. They were asked to complete the updated Register of Interests form.	Email	9 th May 2022
Register of interests	All Members were issued with the register of interests pack post-election, which contained information and guidance on registration of interests, dispensations, sensitive interests, and gifts and hospitality.	Hard copy	7 th May 2022