

LONDON BOROUGH OF CAMDEN	WARDS: All
REPORT TITLE: Work and Training Plan and Action Tracker	
REPORT OF: Borough Solicitor	
FOR SUBMISSION TO: Audit and Corporate Governance Committee	DATE: 26 th March 2026
<p>SUMMARY OF REPORT: This report summarises plans for the Committee’s work programme and training and provides an action tracker detailing progress on actions arising from previous meetings.</p> <p>Local Government Act 1972 – Access to Information No documents that require listing were used in the preparation of this report.</p> <p>Contact Officer: Vicky Wemyss-Cooke Democratic Services Manager Town Hall Judd Street London WC1H 9JE 020 7974 5726 Vicky.wemyss-cooke@camden.gov.uk</p>	
<p>RECOMMENDATIONS:</p> <p>The Committee is asked to:</p> <ul style="list-style-type: none"> i) Note the work plan for the 2026/27 municipal year, as set out at Appendix A, and agree any amendments; ii) Note the plans for Member Induction and ongoing training; and iii) Note the action tracker for actions arising from previous meetings in 2025/6 as per Appendix C. 	
<p>SIGNED: </p> <p>Borough Solicitor</p> <p>Date: 17th March 2026</p>	

1. Introduction

- 1.1 The report outlines the Audit and Corporate Governance Committee's work plan for the 2026/27 municipal year as attached at **Appendix A** and invites the Committee to note and amend it as necessary.
- 1.2 In considering amendments to the work plan or scheduling training the Committee should have regard to its terms of reference as at **Appendix B**.
- 1.3 The Committee is also asked to note the action tracker for actions arising from meetings in 2025/26 as set out at **Appendix C**.
- 1.4 Additionally, it has been previously agreed that the Committee should have regular sight of, and have regard to, the nine elements of the Chartered Institute of Public Finance Accountancy's (CIPFA) guidance on 'Evaluating the Effectiveness of an Audit Committee'. These are listed at **Appendix D**.

2. Work plan 2026/27

- 2.1 The structure of the work plan follows a similar pattern to previous years, comprised of reports that the Committee is required to take under its terms of reference, regulations or CIPFA guidance and reports the Committee has previously requested.
- 2.2 The Committee is asked to consider whether there are any other matters within its terms of reference that it wishes to add to the work programme for a future meeting.

3. 2026 Member Induction and Ongoing Training

- 3.1. Planning is underway for the 2026 Member Induction Programme, which will commence following the local elections on 7th May 2026. A programme of induction and training for Members of this Committee will be based on the following principles:-
 - Aligned with the Committee's terms of reference to ensure that Members are able to discharge their functions effectively.
 - Arranged to be timely, so as to inform upcoming Committee decisions.
 - No more than 45 – 60 minutes, plus time for questions, where possible.
 - Calling on both internal and external expertise as appropriate.
- 3.2 It is proposed to carry out training sessions on the following areas:-
 - Internal Audit and Anti-Fraud
 - Treasury Management
 - External Audit
 - Risk Management

- 3.3 In addition, Members will receive a resource pack of useful information such as relevant CIPFA guidance and key contact information.
- 3.3 Members are asked to indicate if there are any other areas they believe Members of the Committee would benefit from training on as part of the Members' Induction Programme.
- 3.4 Moving forward, it is then proposed to run a suite of refresher training around the middle of the four year term of the Council.
- 3.5 Members are of course free to request additional training at any time and officers will do their best to accommodate any such requests, particularly for new Members joining the committee mid-term.

4. Legal comments of the Borough Solicitor

- 4.1. This is a report of the Borough Solicitor and there are no further legal comments.

5. Comments of the Director of Finance

- 5.1. The Director of Finance has been consulted and has no comments.

6. Environmental Implications

- 6.1 There are no environmental implications arising from this report.

ENDS