

Application: APP\CLUB PREMISES-NEW\133278

Supplementary Agenda 24/02/2026

**Police Agreed Hours**

Supply of Alcohol

Tuesday – Sunday: 14:00-02:00

Recorded Music

Tuesday – Sunday: 14:00-02:00

**Conditions agreed**

1. CCTV shall be installed, operated, and maintained, to function all times that the premises is open for licensable activities. CCTV will comply with the following:
  - a. The system will record in real time and recordings will be date and time stamped;
  - b. Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to the police or other authorised officers on request (subject to the Data Protection Act requirements) within 48 hours of any request.
  - c. The CCTV system shall be maintained in good working order and at all times the premises is open to the public, be fully operational covering both internal and external areas of the premises to which the public have access.
  - d. The CCTV camera views are not to be obstructed.
  - e. At all times when the premises are open for the purposes of licensable activities, a suitably trained member of staff shall be present to assist the Police or an authorised officer in obtaining the CCTV footage.
2. The venue must employ and document a dispersal policy to the satisfaction of the Police and Licensing Authority, for the patrons leaving the venue at the end of an event. These documents must be made available on request to any responsible authority.
3. A door supervisor's register shall be updated on occasions when supervisors are employed. The register is to be made available for inspection by the Police and/or Licensing Authority. Details to show
  - a. full name;
  - b. date of birth;
  - c. SIA Registration Number; and
  - d. date and hours worked.
  - e. Contact telephone number and email address
4. A coloured photocopy of each door supervisor's SIA badge shall be taken by the DPS and retained at the premises.
5. Police must be called to incidents of violence and/or disorder.

6. An incident log shall be maintained at the premises and made available to the Police or Local Authority upon request. Each entry must include the date, time, and the name of the person making the record. The following must be recorded:
  - a. All crime reported to the venue
  - b. All refused sales
  - c. Any complaints received
  - d. Any faults in the CCTV system
  - e. Any visit by a relevant authority or emergency service
  - f. CAD reference numbers where Police are called.

#### **Conditions Agreed with Environmental Health**

7. The licence shall only be used by the licence holder whilst the premises operates as a private members club.
8. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents in the vicinity.
9. Servicing deliveries to the premises shall only take place between 07.00 and 20.00 Monday to Saturday. 10.00 – 20.00 Sunday.
10. Servicing collections of business waste or recyclable materials from the premises shall only take place between 08.00 and 20.00hrs.
11. No waste or recyclable materials shall be moved, removed from or placed in outside areas between 23.00 and 08.00 on the following day.
12. The licence holder or duty manager shall make regular patrols at no less than hourly intervals around the perimeter of the premises when regulated entertainment/ amplification sound is taking place. Noise levels shall be adjusted to ensure local residents are not disturbed by noise breakout.
13. No noise, fumes, steam or odours generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
14. The extract system shall be maintained and cleaned every 6 months to prevent associated cooking odours emanating from the system.
15. External lighting of external areas shall be directed and maintained in working order so as not to cause a public nuisance to surrounding residential premises

#### **Club Rules Amendment Agreed with Environmental Health**

3.3 The premises will have a Dispersal Policy. The Policy shall be made available for inspection by a police officer and/or an authorised officer of the Council on request. The Policy will be reviewed if the licence holder becomes aware of repeated issues related to dispersal.

3.4 Upon leaving the premises, members must respect the neighbours by keeping noise to a minimum and departing the vicinity immediately via the designated exit routes.

Amend to

Upon leaving the premises or using the supervised club smoking area for up to 5 members/ attendees, members must follow club notices on respecting the neighbours by keeping noise to a minimum and departing the vicinity immediately via the designated exit routes.

4.1 Members are permitted to introduce guests to the Club in accordance with the daily guest allowance (up to 5 guests) set by the Committee.

5.3 Licence holder to carry out external observation of any noise breakout to ensure that there is no noise transmission from the club or patrons to give rise to public nuisance. Members must not interfere with any acoustic equipment, including sound dampening panels or the annually calibrated and secured Noise Limiting Device (NLD). The limiter must be set at a level determined by and to the satisfaction of an Acoustician who is a member of the institute of Acoustics so as to ensure the no nuisance is caused to local residents and businesses. Installation and acoustic report to be forwarded to Local Authority Licensing Team and Environmental Health prior to commencement of regulated entertainment activities.

7.3 The Committee may alter these rules at any time to ensure ongoing compliance with the Licensing Act 2003 and local authority requirements. The Local Authority will be informed of club rule changes within 7 days. \*\*\*\*\* amendment

**Additional conditions added to club rules. Agreed with Environmental Health**

7.4 Club members or hired third parties shall not use additional sound amplification equipment on the premises without being routed through the sound limiter device and in house sound system.

7.5 Club members shall not open windows and doors to external areas when regulated entertainment is taking place.

7.6 Club Members shall not use Percy Mews rear exit at any time except in the event of emergency evacuation from the premises.

7.7 Club members shall make booking for cabs whilst waiting inside the premises until there cab arrives.