

# Employee Information Form

## Personal Information:

Last Name: Darpan First Name: [REDACTED]

Address: [REDACTED]

Telephone: 0 [REDACTED]

Original Passport Seen **YES**- NO (Right to Work)

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## Person to notify in case of emergency:

Name: [REDACTED] Patel Relationship: Friend

Telephone: 0 [REDACTED]

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## Additional Comments:

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Date: 1 Sep 2024 Signature: \_\_\_\_\_

Employee #: \_\_\_\_\_ Start Date: 1 Sep 2024

## DARPAN [REDACTED]

They have permission to work in the UK until 20 August 2028, subject to the conditions and restrictions below.

### Conditions

They must work for the employer who sponsored them.

They can:

- only work in the job they are sponsored for as their main job
- work overtime in the job they are sponsored for - subject to [the working time regulations](#)
- complete the notice period for a job they were doing when they applied for their current visa

### Voluntary work

They can:

- do unpaid voluntary work for a charity, voluntary organisation, statutory body, or an associated fundraising body
- only be paid for [reasonable expenses](#) when doing voluntary work

### Additional part-time work

While they are working in the job they are sponsored for, they can also do part-time work.

Part-time work must:

- be in an eligible [Skilled Worker occupation](#)
- only be done for up to 20 hours per week in total, even if they have more than one part-time job
- only be done outside the contracted hours of the job they are sponsored for - part-time work cannot take priority over their sponsored job

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