

APPENDIX 1 – FOLLOW UP UPDATE

Internal Audit Update – 2023-24

Audit and Corporate Governance Committee 4 April 2024

Introduction: This appendix gives details of the results of follow up of recommendations. It provides an indication of the level of implementation of audit recommendations.

Summary of Follow-up Update

Follow up implementation rate key

Fully implemented – 100% of high and medium priority recommendations have been closed;

Good – Progress has been made on 70% or more of high and medium priority recommendations and at least 50% are fully implemented;

Moderate – Progress has been made on 70% or more of high and medium priority recommendations but less than 50% have been fully implemented or progress has been made on fewer than 70% of high and medium priority recommendations but more than 50% have been fully implemented;

Limited – Progress has been made on fewer than 70% of high and medium priority recommendations.

1. Follow ups (related to previous years) that were reported to the Committee as in progress in November 2023

Original Audit Review			Follow up Activity 23-24	
Ref	Audit title	Original Assurance rating	Follow up implementation rate - November 2023	Follow up status – March 2024
CS20-6	Data Quality and Integrity	Moderate Assurance	Moderate progress	The initial follow up outcome was reported in July 2023. Four recommendations are still due to be implemented with target dates ranging from late 23-24 to Q3 24-25. The second follow up will be conducted in Q3 24-25
SC20-4	Tenancy Management Organisations (TMO) – Chalk Farm Housing Group	No Assurance	Limited progress	A further follow up has concluded and an end of fieldwork meeting is scheduled for late March 2024. Limited implementation has been noted.
CC21-1	Equalities, Diversity and Inclusion	Moderate Assurance	Moderate progress	The follow up is in progress and due to report in Q1 24-25
CC21-2	Valuations - Property, Plant and Equipment	Limited Assurance	Moderate progress	The follow up is in progress and due to report in Q1 24-25
CS21-4	IT Review - Cyber/Network Security	Limited Assurance	Moderate progress	The follow up is in progress and due to report in Q1 24-25

SC21 -2	Community Infrastructure Levy (CIL) Funding	Limited Assurance	Moderate progress	The follow up is in progress and due to report in Q1 24-25
SC18 -3	Community Cohesion	Moderate Assurance	Moderate progress	The follow up is in progress and due to report in Q1 24-25
SC19 -4	Commercial Property	n/a – Management Letter	Moderate progress	The first follow up was completed. A further follow up is planned for Q2 24-25.
SC21 -6	Tenant Management Organisation (TMO) – Agar Grove	Moderate Assurance	Fully implemented	The follow up concluded in Q4 23-24 and full implementation of recommendations was noted.
CS22 -6	Procurement – Extended Follow up	n/a – extended follow up	Moderate progress	The follow up is in progress and due to report in Q1 24-25

2. Follow up of 22-23 audit reviews to be completed in 23-24

Original Audit Review			Follow up Activity 23-24	
Ref	Audit title	Original Assurance rating	Follow-up implementation rate – November 2023	Status – March 2024
CC22 -2	Savings programme and Medium-Term Financial Risk	Moderate assurance	n/a	The furthest agreed implementation date of January 2025 has not yet been reached. Follow up review will therefore be undertaken in Q4 24-25.

CS22-1a	KFS: VAT (input VAT)	Limited assurance	n/a	The follow up is in progress and due to report in Q1 24-25
CS22-1b	KFS: VAT (partial exemption)	Limited assurance	n/a	The follow up is in progress and due to report in Q1 24-25
CS22-3	IT - Data Management	n/a – advisory review	n/a	The follow up is planned for Q1 24-25.n/a – Q1
CS22-3	IT - Application licence consumption: joiners, movers and leavers	n/a – advisory review	n/a	The follow up is planned for Q1 24-25
CS22-4	Mosaic – Financial Process and Extended Follow up	Limited assurance	n/a	The review was finalised in Q3 23-24, with a broad base of work due to be undertaken by the auditee in order to achieve implementation. Follow up review will therefore be undertaken in Q3 2024/25.
SC21-1	Housing Revenue Account (HRA) – Voids and Repairs	Limited assurance	n/a	<p>The follow up is in progress. Management advise that four recommendations have yet to be implemented relating to:</p> <ol style="list-style-type: none"> 1. Setting targets and monitoring performance; 2. Analysis of delays and action planning to address root causes; 3. Calculation of estimated and actual voids repair costs and analysis of variances; 4. Procedures notes, central record, and responsibility for progression of jobs. <p>The auditee is attending Committee to update on the progress of the implementation of recommendations and the forward plan.</p>

SC22 -1	Medical Assessment (Housing)	Limited assurance	n/a	<p>Completed. A moderate level of implementation was noted. One of the four recommendations has been implemented. The three outstanding recommendations relate to:</p> <ol style="list-style-type: none"> 1. Review of processes for the assessment of health questionnaires, and of the format and content of application forms and decision letters; 2. Review of system parameters and prompts to ensure that health questionnaires are issued when relevant medical conditions are declared; 3. Targets for the verification of application forms and health questionnaires; performance monitoring and procedures for the review of medical points. <p>The auditee is attending Committee to update on the progress of the implementation of recommendations and the forward plan.</p>
SC22 -3	Tenant Management Organisation – Godwin and Crowndale	No assurance	n/a	The follow up is in progress and due to report in Q1 24-25
SP21 -3	Mental health and Learning Disabilities	n/a – management letter	n/a	n/a The follow up is not yet due and will be undertaken in Q1 24-25.Q1

SP22 -1	Safeguarding Adults	Moderate assurance	n/a	The follow up is in progress and due to report in Q1 24-25
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