

<b>LONDON BOROUGH OF CAMDEN</b>	<b>WARD:</b> ALL
<b>REPORT TITLE:</b> Work Programme 2023/24 and Action Tracker	
<b>REPORT OF:</b> Executive Director Corporate Services	
<b>FOR SUBMISSION TO:</b> Resources and Corporate Performance Scrutiny Committee	<b>DATE:</b> 12 September 2023
<p><b>SUMMARY OF REPORT</b></p> <p>This paper provides an outline of the 2023/24 work programme and provides an update on actions requested at previous meetings of the Committee in the Action Tracker.</p> <p><b>LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION:</b></p> <p>No documents that require listing were used in the preparation of this report</p> <p><b>CONTACT OFFICER:</b> Osian Jones Head of Corporate Strategy London Borough of Camden Five Pancras Square, 5 Pancras Rd, London N1C 4AG <a href="mailto:osian.jones@camden.gov.uk">osian.jones@camden.gov.uk</a></p>	
<p><b>RECOMMENDATION:</b> The Resources and Corporate Performance Scrutiny Committee is asked to</p> <ul style="list-style-type: none"> <li>i. Consider its work programme for 2023-24 and propose any amendments; and</li> <li>ii. Note the Committee's Action Tracker</li> </ul>	
<p><b>SIGNED:</b> Agreed, Jon Rowney Executive Director Corporate Services</p> <p><b>DATE:</b> 01.09.2023</p>	

## **1 Introduction**

- 1.1 This paper provides an outline of the Resources and Corporate Performance Scrutiny Committee 2023/24 work programme, including the agenda items for the remainder of the year. The Committee is asked to review the contents of the work programme and provide their views on what the Committee may wish to discuss during the 2023/24 municipal year.
- 2.1 The paper also presents an update on progress in following up on actions from previous meetings at Appendix B.

## **2 Terms of reference**

- 2.1 The Committee was set up with the following terms of reference:
  - To scrutinise the strategic and corporate policies and performance of the Council.
  - To assist the Cabinet in the development of the Council's annual budget (capital and revenue) and to review and scrutinise the Council's performance in relation to overall budgetary management.
  - To scrutinise the provision, planning, financing, management and performance of the Corporate Services Directorate (excluding parking operations), and any other Council functions not otherwise addressed by any other Scrutiny Committee.

## **3 2023/24 meeting dates**

- 12 September 2023
- 14 November 2023
- 19 December 2023
- 22 January 2024
- 27 February 2024

## **4 Suggestions by Committee Members**

- 4.1 The work programme should be informed by the corporate priorities of the Council, the priorities of the relevant portfolio holders, and issues raised by our communities.
- 4.2 At previous meetings, the Committee and the Chair have suggested items for the Committee to consider at future meetings. These items have been programmed for the work programme for the year 2023/2024 included at the end of this report.

## **5 Scrutiny Panels**

- 5.1 The Committee can form scrutiny panels to look at more specific areas under its remit. These are task-and-finish panels and should be established with clear terms of reference and target date to report back to the main Committee.

- 5.2 The Committee is constitutionally limited to one panel at a time, and co-ordination of Panels should be agreed by the Joint Chairs of Scrutiny Committee to ensure effective use and co-ordination of resources across all scrutiny committees.
- 5.3 Resources and Corporate Performance Scrutiny Committee does not currently have an operating Panel.

## **6 Legal comments of the Borough Solicitor**

- 6.1 The Borough Solicitor has been consulted and has no comments to add.

## **7 Finance comments of the Executive Director Corporate Services**

- 7.1 The Director of Finance has been consulted and has no comments to add.

## **8 Appendices**

Appendix A – RCP Work Programme 2023/24

Appendix B – Action Tracker

**REPORT ENDS**

12 September 2023	<b>Other Reports:</b> <ul style="list-style-type: none"> <li>• Review of the Council's Income</li> <li>• Channel (communications) Strategy and how we Engage with Communities</li> <li>• Housing Ombudsman Complaint Handling Code – LB Camden's self-assessment 2022/23.</li> </ul>
14 November 2023	<b>Pre-Cabinet:</b> <ul style="list-style-type: none"> <li>• Treasury Management Annual Report and Mid-Year Strategy</li> <li>• LASER</li> </ul> <b>Other Reports:</b> <ul style="list-style-type: none"> <li>• Participation</li> </ul>
19 December 2023	<b>Pre-Cabinet:</b> <ul style="list-style-type: none"> <li>• Annual Report of the Cabinet Member for Finance and Cost of Living</li> <li>• Council Tax Support 2024/25</li> <li>• London Borough of Camden Annual Complaints Report 2022/2023</li> </ul> <b>Other Reports:</b> <ul style="list-style-type: none"> <li>• Camden's Strategic Approach to Partnerships</li> </ul>
22 January 2024	<b>Pre-Cabinet:</b> <ul style="list-style-type: none"> <li>• Corporate Performance Report Quarter 2 2023-24</li> </ul> <b>Other Reports:</b> <ul style="list-style-type: none"> <li>• Citizen interaction</li> </ul>

27 February 2024	<p><b>Pre-Cabinet:</b></p> <ul style="list-style-type: none"> <li>• 2024/25 Revenue Estimates and Council Tax Setting</li> <li>• Community Investment Programme (CIP) – CIP Annual Report</li> <li>• We Make Camden: State of the Borough report</li> </ul> <p><b>Other Reports:</b></p> <ul style="list-style-type: none"> <li>• TBC</li> </ul>
Future Meetings (TBC)	<p><b>Other Reports:</b></p> <ul style="list-style-type: none"> <li>• Camden's Strategic Missions - leadership, challenges and success</li> <li>• Digital and information services</li> <li>• Procurement and contract management</li> <li>• Equalities approach</li> <li>• Annual HR Report</li> </ul>