ATG LONDON LIMITED

APPLICATION FOR GRANT OF PREMISES LICENCE

LONDON BOROUGH OF CAMDEN

Reference APP\PREMISES-NEW\114604

ATTACHMENT TO THE STATEMENT OF ANDREW RAWLINSON

AR 6 – Phoenix Theatre Safeguarding Plan

Phoenix Theatre

Theatre Management Plan – Draft

Associated Live Documents:

ATG Safeguarding Policy

Safeguarding Plan

1.1. The management of the Phoenix Theatre are committed to delivering the highest standards of safeguarding and prioritising welfare for everyone.

1.2. The full policy is covered within **Appendix XXX**.

1.3. A venue specific risk assessment will be in place and reviewed regularly, to ensure that it is relevant to the operation of the premises and the current production.

1.4. All staff are trained in the Safeguarding policy.

1.5. The Designated Premises Supervisor is responsible for ensuring that all Duty Managers report any incidents regarding safeguarding concerns and that information regarding these incidents is kept confidential and shared only with the General Manager in the first instance. If this is not appropriate, then information would be shared with the Group Access & Designated Safeguarding Lead.

1.6. The General Manager will be suitably trained to be the venue's Safeguarding Lead.

　　1.6.1. The policy covers the following topics:

　　　　HR-related procedures
　　　　Safeguarding Code of Conduct
　　　　Disclosure and Baring Services (DBS) checks
　　　　Safeguarding requirements for productions using Ambassador Theatre Group venues
　　　　Creative Learning & Community Partnerships Projects
　　　　Risk Management
　　　　Photographic Procedures
　　　　Children
　　　　Vulnerable Adults
　　　　Missing Persons
　　　　Response Procedures
　　　　Recording and Sharing Information

1.7. The theatre will also operate initiatives supported by the local authority for the promotion of safeguarding and welfare of women.

1.8. We will continue to support, engage and implement policies promoted and developed by the Licensing Authority, Police and other relevant stakeholders.
　　Currently, these include:
　　1.8.1. WAVE Training
　　1.8.2. Ask for Angela Scheme